



OBLIGATIONS FOR APPOINTED GUARDIANS

I.....am the guardian of.....and have been nominated by:

Parents: _____ Agency: _____

Part I: About you.

I understand and confirm (please tick ✓) that I:

1. Am over 21, speak English well and live in Sydney Australia _____
2. Have evidence of Federal Police clearance . _____
3. Have completed the Guardianship Form required by ACE/SAC _____
4. Have completed the "Working with Children form" (for students under 18). _____
5. Have provided the school with certified copies of my driver's license and Passport. _____

Part II: Your Responsibilities with the school and the student.

I understand and am willing to:

1. Support the student when needed: for example, health matters, medical emergencies, travel and accommodation requirements during holidays.
2. Attend Report nights and interviews with the ACE Director of Studies and/or SAC Deputy Principal as required.
3. Notify the school of student's absences.
4. Inform the school of an appropriate guardian's proxy when the guardian is unavailable for any reason. For example, if guardian leaves Sydney for a short duration, less than 4 weeks. For longer absences I understand a new guardian must be appointed.
5. Visit the student's designated homestay family before student moves in.
6. Contact the school, and complete all required forms, as soon as I find out the student's intention to change welfare arrangements.
7. Ensure he/she completes all forms required by the school.

Part III: Homestay inspection

I have visited the designated Homestay premises for the above student located at _____ on _____(date) and can confirm that as a suitable accommodation arrangement . I have also talked to the homestay mother and given her my contact details in case I am needed.

Name and Signature of appointed Guardian